BIG SIX TOWERS, INC.

A HOUSING COOPERATIVE SPONSORED BY NEW YORK TYPOGRAPHICAL UNION NO. 6

59-55 Forty Seventh Avenue Woodside, NY 11377 | (718) 898-7022 | Fax: (718) 397-1784

MEMORANDUM

To: Big Six Towers Cooperators

From: Big Six Towers Management Office

Date: December 28, 2020
Re: COVID Gatherings

Dear Shareholders,

We are writing to remind you that COVID-19 cases are on the rise in New York, both in terms of cases and hospitalizations, and sadly in COVID-related deaths.

Although welcome news of an effective vaccine gives us hope, we cannot afford to let our guard down now. This is particularly important given that we are amidst the holiday season and the instinct to gather is strong. We strongly recommend that all of our shareholders follow Local and State ordinances limiting indoor gatherings to no more than 10 people while maintaining proper social distancing protocols.

Please also note that under no circumstances are shareholders permitted to gather in any common areas of the complex, as this can be a particularly dangerous scenario that can fuel the spread of COVID. Any such gatherings observed in the complex will result in notification to local authorities.

As a reference, CDC has published some useful information regarding the reduction of the risk of holiday gatherings. Should you decide, after careful thought, to go head and participate in any indoor gatherings, see https://www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/holidays.html.

Thank you for your continued support.

Management