

BIG SIX TOWERS, INC.

A HOUSING COOPERATIVE SPONSORED BY
NEW YORK TYPOGRAPHICAL UNION NO.6

60-10 Queens Boulevard Woodside, NY 11377 (718) 898-7022 Fax: (718) 397-1784

November 14th, 2025

To: Building #4 Cooperators
From: Big Six Towers, Inc. – Management Office
Subject: **2025 Apartment Inspections**

In accordance with HPD rules and regulations, all apartments must undergo a **mandatory apartment inspection**. Inspections for your building will take place on **Monday, December 8th - Friday, December 12th, 2025** and will only take a few minutes to complete.

*****WE WILL NOT BE DOING INSPECTIONS ON THURSDAY, DECEMBER 11TH***.**

Please detach and return the section below to the Management Office (use the mailbox if the office is closed) **OR** scan the QR code to complete the form online with your preferred day and time.

Available Dates and Times (Please Choose One Date and One Time Slot ONLY)

| Day/Date | Time Option #1 | Time Option #2 | Time Option #3 |
|--------------------------|-------------------|-----------------|-----------------|
| Monday, December 8th | 10:00am – 12:00pm | 2:00pm – 4:00pm | 5:00pm – 7:00pm |
| Tuesday, December 9th | 10:00am – 12:00pm | 2:00pm – 4:00pm | 5:00pm – 7:00pm |
| Wednesday, December 10th | 10:00am – 12:00pm | 2:00pm – 4:00pm | 5:00pm – 7:00pm |
| Friday, December 12th | 10:00am – 12:00pm | 2:00pm – 4:00pm | 5:00pm – 7:00pm |

✂ Detach Here-----Detach Here

Please indicate your preferred day/date and time (from the options in the chart), complete this form, detach it, and return it to the Management Office during business hours or via the mail slot (bottom left door of the main entrance) **OR** scan the QR code to complete the form online with your preferred day and time **by Monday, November 24th, 2025**.

NAME: _____ BUILDING: _____ APARTMENT: _____
HOME NUMBER: _____ CELL NUMBER: _____

I Prefer to have my apartment inspected on (Please choose from the above chart **ONLY**):

DAY/DATE _____ TIME: _____

